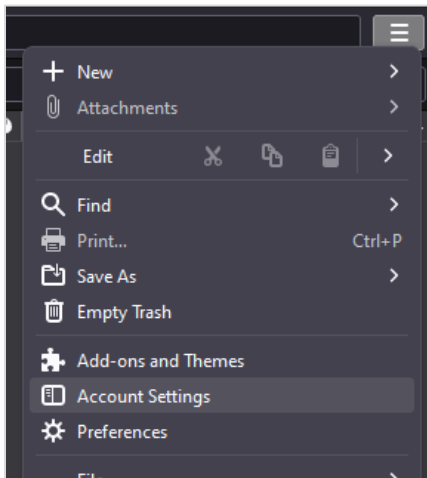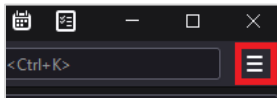# Thunderbird Settings

This document is to show how to configure the email client Thunderbird.

Step 1: Make sure you have the correct credentials (these can be found in Katana).

Step 2: Select the menu dropdown (three horizontal lines) in the top right corner of the Thunderbird application. Then select **Account Settings**.
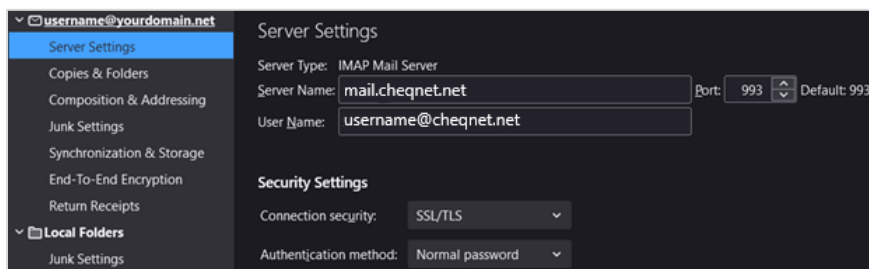

Step 3: To change your Incoming Server settings select **Server Settings** underneath your email address. Then make the following changes:
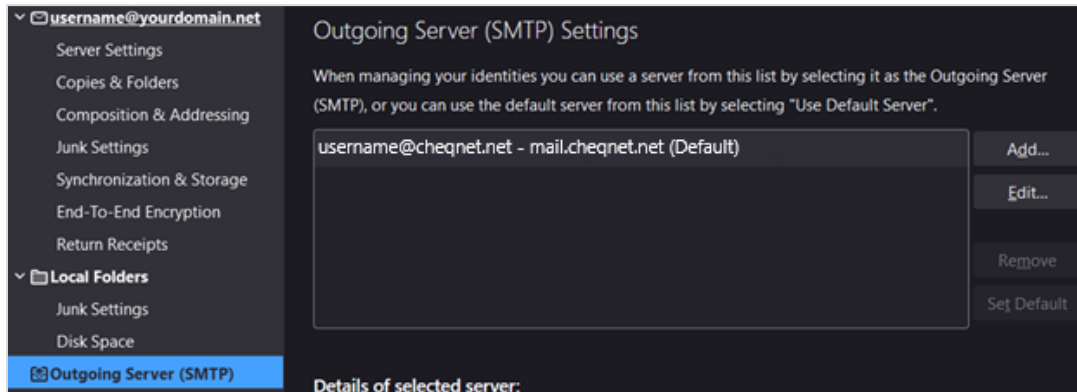
- Server Name: mail.cheqnet.net
- Port: 993

Security Settings

- Connection Security: SSL/TLS
- Authentication Method: Normal Password

Step 4: To change your Outgoing Server settings select Outgoing Server on the left side. You can either add a new Outgoing Server or you can edit the existing configuration.
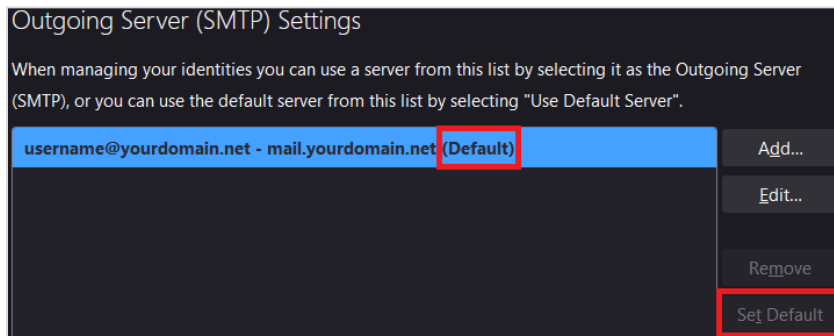

Please select either of those two options and then modify the settings to match below:
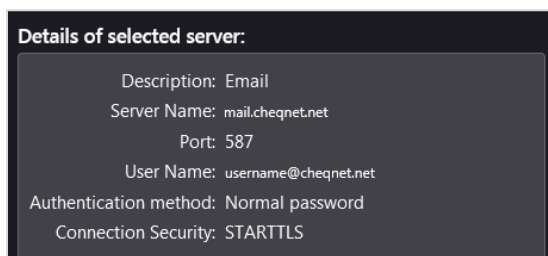
SMTP Server

- Server Name: mail.cheqnet.net
- Port: 587
- Authentication Method: Normal Password
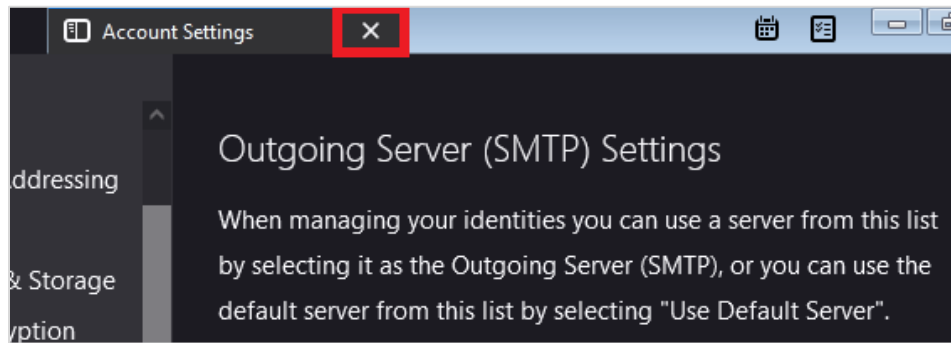- Username: username@cheqnet.net

Make sure the correct Outgoing Server is set as Default

Once the correct outgoing server has been set as default you can verify that everything is correct by looking at the Details of selected server just below.

Step 5. Click on the **X** to close this tab.

You have successfully configured your email.