Thunderbird Settings

This document is to show how to configure the email client Thunderbird.

Step 1: Make sure you have the correct credentials (these can be found in Katana).

Step 2: Select the menu dropdown (three horizontal lines) in the top right corner of the Thunderbird application. Then select **Account Settings**.



Step 3: To change your Incoming Server settings select **Server Settings** underneath your email address. Then make the following changes:

- Server Name: mail.cheqnet.net
- Port: 993

Security Settings

- Connection Security: SSL/TLS
- Authentication Method: Normal Password

~ (Server Settings	Server Settings							
	Copies & Folders	Server Type:	IMAP Mail Server						
	Composition & Addressing	Server Name:	mail.cheqnet.net				<u>P</u> ort:	993	Cefault: 993
	Junk Settings	User <u>N</u> ame:	username@cheqnet.net						
	Synchronization & Storage								
	End-To-End Encryption	Security Sett		tings					
	Return Receipts	Connection se	curity:	SSL/TLS					
~ (Local Folders								
	Junk Settings	Authenticatio	n method:	Normal password	~				

Step 4: To change your Outgoing Server settings select Outgoing Server on the left side. You can either add a new Outgoing Server or you can edit the existing configuration.

✓ ☑ <u>username@yourdomain.net</u>	Outgoing Server (SMTP) Settings						
Server Settings Copies & Folders Composition & Addressing	When managing your identities you can use a server from this list by selecting it as the Outgoin (SMTP), or you can use the default server from this list by selecting "Use Default Server".						
Junk Settings	username@cheqnet.net - mail.cheqnet.net (Default)	A <u>d</u> d					
Synchronization & Storage		Edit					
End-To-End Encryption							
Return Receipts							
~ 🗈 Local Folders							
Junk Settings							
Disk Space							
Outgoing Server (SMTP)	Details of selected server:						

Please select either of those two options and then modify the settings to match below:

SMTP Server

- Server Name: mail.cheqnet.net
- Port: 587
- Authentication Method: Normal Password
- Username: username@cheqnet.net

Make sure the correct Outgoing Server is set as Default

Outgoing Server (SMTP) Settings				
When managing your identities you can use a server from this list by selecting it as the Outgoing Server (SMTP), or you can use the default server from this list by selecting "Use Default Server".				
username@yourdomain.net - mail.yourdomain.net (Default)	A <u>d</u> d			
	<u>E</u> dit			
	Re <u>m</u> ove			
	Se <u>t</u> Default			

Once the correct outgoing server has been set as default you can verify that everything is correct by looking at the Details of selected server just below.

Details of selected server:						
Email						
mail.cheqnet.net						
587						
username@cheqnet.net						
Normal password						
STARTTLS						

Step 5. Click on the X to close this tab.



You have successfully configured your email.